

## **Courses**

- If the Course Leader turns down an application, the applicant is entitled to a full refund.
- If the course dates change and the applicant can no longer attend, the applicant is entitled to a full refund.
- If an applicant cancels/withdraws from the course more than 1 week prior to the course date; the course fee less R20 will be refunded. (In the case of PLTU it will be the course fee less R100 due to expenses already paid.)
- If an applicant cancels/withdraws within the week prior to the course starting; 50% of the course fee less R20 will be refunded.
- If an applicant does not arrive on course with no prior excuse/reason - NO REFUND.
- Refunds must be requested by the individual concerned within 5 days of the course ending and supply bank details for the refund. If this information is not received within 30 days of the end of the course, then the amount will be treated as a donation.

*If an applicant who has received sponsorship to attend the course does not arrive with no prior excuse the applicant's future sponsorships will be more carefully considered.*

## **Competitions**

The structure laid out above will also apply to competitions.

*Exceptional cases may be individually evaluated*

*Updated February 2022*