



Please complete the form below and submit to the Rotary Scout Coordinator at: [rotaryscoutyacht@gmail.com](mailto:rotaryscoutyacht@gmail.com) for further action. You must also cc this address when submitting your proof of payment to HQ.

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PERSON IN CHARGE (PIC):			
AGE:		DATE OF BIRTH:	
TEL NO HOME:		CELL NO:	
EMAIL:			

ARRIVAL DATE:		DEPARTURE DATE:	
ARRIVAL TIME:		DEPARTURE TIME:	
TRIP DETAILS:	DAY TRIP	OVERNIGHT	BOTH

Please indicate the number of Youth and Adults that will be attending your activity	YOUTH	ADULTS	TOTAL
	R180 / Day Trip + R80 / Night	R180 / Day Trip + R80 / Night	<b>R</b>

\* Adults and Youth must submit relevant Indemnity Forms (can be downloaded from Facility Page)

\*\* Activity will be confirmed three days prior to start to allow for weather checks

**OFFICIAL USE ONLY | ROTARY SCOUT**

If Rotary Scout is available, please complete the section below in full. Should Rotary Scout not be available during the date and times mentioned above please respond with said information to the Primary Booking Contact.

Skipper Name: \_\_\_\_\_ Skipper Cellphone: \_\_\_\_\_

1<sup>st</sup> Mate Name: \_\_\_\_\_ 1<sup>st</sup> Mate Cellphone: \_\_\_\_\_

**OFFICIAL USE ONLY | HQ**

Please tick the relevant boxes as each requirement is met

<input type="checkbox"/>	PIC has been invoiced for the use of Rotary Scout
<input type="checkbox"/>	Rotary Scout Representatives have added the Names and Contact Information for the Skipper and First Mate
<input type="checkbox"/>	PIC has made payment and sent proof of payment to HQ and Rotary Scout email address
<input type="checkbox"/>	HQ has added the booking to the relevant Western Cape Region's Facility Booking Calendar
<input type="checkbox"/>	Form is now ready to be sent back to <a href="mailto:rotaryscoutyacht@gmail.com">rotaryscoutyacht@gmail.com</a> and the PICs email address